



Notice is hereby given that the Annual General Meeting of Trinity Singers will be held at 7.30 p.m. on March 31<sup>st</sup> 2020 at Churchill Primary School.

**AGENDA**

1. Apologies for absence
2. Minutes of 2019 Annual General Meeting (on website, go to "Members", password Welovetosing, AGM/EGM, 2019 AGM)
3. Matters Arising
4. Chairman's Report
5. Musical Director's Report
6. Treasurer's Report and adoption of Accounts to 31.12.2019 (to follow)  
Approval of Budget 2020 and 2021 (to follow)
7. Vocal Assessments (See attached note)
8. Election of Committee and Officers

All members of the Committee (shown below) retire in accordance with the Constitution, but offer themselves for re-election.

a) <u>Officers</u>		b) <u>Committee Members</u>	
Chair	Bob Shapland	Susannah Read	
Secretary	Suzie Leech	Elizabeth Spiller	
Treasurer	Sarah Pearson	Sal Varley	
		Nick Varley	

8 Any Other Business

It would be helpful to be advised of items to be raised under AOB by 24<sup>th</sup> March, although that does not preclude members raising points for discussion at the meeting.



## Additional Item for AGM 31.3.2020

### VOCAL ASSESSMENTS - BACKGROUND

The Committee is aware of concerns being felt by some members in relation to recent departures from Trinity Singers following Vocal Assessments.

The purpose of Vocal Assessments is to ensure that Trinity Singers continues to offer high quality choral performances and this must entail some ongoing review of the contribution of all singers. It will always be the intention that this is undertaken on an individual basis and in a supportive, constructive, and positive manner.

It has been suggested that singers have been "asked to leave". This is not the case.

Inevitably it is impossible to fully predict the course of such discussions, or the eventual outcome. As a consequence your committee has given this matter considerable thought, and has developed a "protocol" aimed at ensuring transparency and clarity.

For your information this Protocol is shown below, and if you have any observations or other comments on the Protocol these can be raised at the AGM.

Thank you.

Bob Shapland

Chairman

### TRINITY SINGERS Vocal Assessment Protocol

- In the event that the MD (or any member of the committee) has concerns about the vocal contribution of a member, this should be referred to the committee for consideration before any further action is taken.
- The committee should consider the musical aspects, the side effects on the choir, the possible effects on the individual, and what support might be given to alleviate the cause of the concerns.
- If the committee approves, the MD may ask the member to undertake an assessment, and discussion, with him/her, subject to one week's notice and, if possible, this should be before or after a rehearsal.
- Any such re-assessment should ideally be as soon as possible following a performance (to allow the individual to complete a project), but as early as possible in rehearsal of a new programme.
- A member of the committee should sit in on the assessment and discussion, and the member will also be offered the opportunity to have someone with them.
- The MD must report the outcome to the committee immediately.
- After the discussion, both sides should have a seven day "cooling off period" before implementing any recommendations.



## Committee Nomination Form 2020

(To be with the Secretary 24<sup>th</sup> March latest)

To the Secretary.

I hereby nominate.....

to stand for election as.....

on the Committee of Trinity Singers.

Signed..... Date.....

I hereby second the above nomination.

Signed..... Date.....

I confirm that I am willing to stand for election as shown above.

Signed..... Date.....